

Minutes of EALRGA ANNUAL GENERAL MEETING
(EALRGA - The East Asian Library Resources Group of Australia)

Date: Wednesday, 19 August 2015

Time: 12.00-13.30pm (Canberra time)

Venues:

- **(Canberra site) – National Library of Australia,**
- **(Melbourne site)- Monash University Library meeting room**

Attendees:

- **Canberra site:** Marianna Pikler, George Miller, Rebecca Wong (Chair), Darrell Dorrington, Friederike Schimmelpfennig, Hongli Jia and Amy Chan from the Australian National University Library; Andrew Gosling, Jung-Ok Park, Mayumi Shinozaki, Irina Chou, Mai Qi, Sumiko Kanazawa, Yumiko Clifton, and Di Pin Ouyang from the National Library of Australia;
- **Melbourne site:** Ayako Hatta, Aline Scott-Maxwell, Jung Sim Kim and Hueimin Chen from the Monash University Library

METHOD OF MEETING:

The two sites were connected via Skype for a joint meeting. The meeting was very successful with 19 EALRGA members, including one member from Melbourne University and two members from Monash University, participating.

CONTENTS OF MINUTES

Agenda	Page 1
Minutes	Page 2-3
APPENDIX A Revised EALRGA Constitution	Page 4
APPENDIX B Re-election: Message from President Rebecca Wong	Page 5

Agenda

- 1) Welcome to EALRGA and Asian Studies librarians
- 2) Minutes of EALRGA AGM 2014
- 3) Matters arising
- 4) EALRGA Constitution review
- 5) Treasurer's report
- 6) Website update
- 7) Interim Newsletter – Editor
- 7) A.O.B.

ITEM 1: Welcome EALRGA and Asian Studies librarians

Ms Rebecca Wong, current President of the EALRGA committee, welcomed everyone!

Rebecca said there have been many changes since last meeting: Rebecca has stepped down as Manager of Menzies Library, ANU, Bick-har retired from the University of Melbourne (UM) and Michelle Hall also left the Library of the UM. The main purpose of the meeting was to discuss the revised Constitution of EALRGA (1978).

ITEM 2: Minutes of EALRGA AGM 2014 (held in conjunction with the ASAA Biennial Conference 2014, Perth)

Meeting discussed the minutes from 2014 EALRGA Annual General Meeting (In conjunction with the ASAA Biennial Conference 2014, Perth)

A few matters arose from the minutes:

ITEM 2: List of Librarians (public or semi-public) across Australia posted on EALRGA website. Rebecca thanked Jung Sim for making the List of Librarians (public or semi-public) across Australia available on EALRGA website.

ITEM 4: Web site updates - Jung Sim asked if the phrase "incorporating JALRGA the Japanese Library Resources Group of Australia" could be removed from EALRGA website. Mayumi confirmed that it could be removed now.

Follow up ITEM 6: Proposed projects from last AGM – Due to the rapid digitisation projects around the world, the proposed project to make a list of the Chinese "congshu" and Sikuquanshu holdings across Australia may not be necessary now.

Confirmation of the last AGM minutes: Minutes from last AGM meeting confirmed by Darrell Dorrington with seconder Di Ouyang.

ITEM 3: Matters arising

- Aline Scott-Maxwell, from the Monash University Library, reported that a shared Chinese studies librarian position between University of Melbourne Library and Monash University Library (0.7/0.3) will be advertised soon. The position will cover existing vacancies at both libraries and further extends a long-term collaboration between the two libraries (Asian Libraries in Melbourne). The new arrangement will also include a shared Japanese studies librarian position (Monash University 0.7/University of Melbourne 0.3) which will cover the existing vacancy at the University of Melbourne. This shared role will be filled by Ayako Hatta. The two shared positions are a solution to retain the language expertise at the two libraries.
- There was a query about who will be responsible for the central register of all online databases that are subscribed to by major Australian libraries. All major libraries around Australia have manually updated the list and it is available through the [ALIM website](#). Discussion around how effectively it could be harvested automatically by the NLA's Trove.

ACTION: Investigate and initiate discussions about this ownership

ITEM 4: EALRGA Constitution review

There has been a lot of discussion on the question of expanding the EALRGA to incorporate other Asian resources over recent years. The EALRGA Committee, with support from ex-committee members and still active participants, has updated the EALRGA Constitution (1978) to incorporate the latest initiatives.

The main purpose of the meeting was to discuss the revised Constitution of EALRGA (1978). The Group has been an influential force in promoting East Asian Studies librarianship and resources in Australia over the past thirty-seven years. Due to recent changes in the landscape of East Asian librarianship across Australia and the need to strengthen communication to better facilitate exchange and collaboration among all those who are interested in library resources in support of Asian studies, the group discussed a change of name to Asian Library Resources of Australia (ALRA).

Please refer to Appendix A for the revised Constitution which is effective 19 August 2015

ITEM 5: Treasurer's report

Treasurer Darrell Dorrington reported the latest figures:

Everyday account: 032-778 458334

- Balance @ 19/8/2015: \$41.48
- Outstanding debts: \$0

Cash Reserve account: 032-778 458342

- Balance @ 19/8/2015: \$51.86

Term Deposit: 032-705 121001

- Balance @ 19/8/2015: \$7,894.96
- Current interest rate to maturity 7/9/2015 is 2.25%
- Average per annum interest at above principal and 2.25% interest: \$177.63
- Interest for 2014-2015 financial year: \$232.22

Our ongoing costs:

Web hosting (Digital Pacific) ealrga.org.au [annual]: (26/04/2015 - 25/04/2016): A\$58

Domain renewal ealrga.org.au [every 2 years] (26/04/2014 - 25/04/2016): \$19.90 AUD

Average ongoing costs per annum: \$67.95 [2015 figures]

Average ongoing interest per annum: \$177.63

Therefore average profit per annum [given above figures]: \$109.68

ITEM 6: Website update

Ms Jung Sim Kim will:

- remove JALRGA (Japanese Library Resources Group of Australia) from the EALRGA website
- update the name from EALRGA into ALRA [Asian Library Resources of Australia (ALRA)] (Formerly East Asian Library Resources Group of Australia (EALRGA))
- seek advice on change of EALRGA URL to ALRA.

Action: As above following meeting

ITEM 7: EALRGA Newsletter

Darrell Dorrington has kindly accept the temporary role of EALRGA Newsletter editor before the new committee elected.

Darrell reminded everyone that our next issue of September EALRGA Newsletter should be submitted by the end of August 2015. Darrell welcomes articles on recent conferences, papers or new acquisitions, and any activities that is happening in your libraries.

Guidelines for submitting articles to the EALRGA Newsletter www.ealrga.org.au/newsletter.html

Document format: MSWord or html format.

Article length: Currently no limit. Long articles preferred in html format.

Reference style: Chicago 16th A. Use Endnotes instead of footnotes.

Images are most welcome.

Meeting closed at 1.30pm Canberra/Melbourne Time

Appendix A: Revised EALRGA Constitution

Asian Library Resources of Australia (ALRA)	
<i>(Formerly East Asian Library Resources Group of Australia (EALRGA))</i>	
Constitution	
I.	Name - Asian Library Resources of Australia (ALRA)
II.	Objectives <ol style="list-style-type: none"> a. To promote Asian Studies librarianship in Australia b. To encourage discussion and the exchange of information through correspondence (including social media), newsletters, conferences and seminars c. To serve as a professional body to facilitate contacts with similar organizations in other countries and partner organizations in Australia d. <i>To develop and share a body of knowledge about existing resources for Asian Studies in Australia and to promote access to such resources.</i> e. To promote the development of an effective distributed national collection for Asian Studies in Australia f. To recommend programs for improvement of Asia related library facilities and services
III.	Membership <ol style="list-style-type: none"> a. Membership is open to library staff, users and others interested in Asian Studies library services b. Membership is free by signing up to the ALRA mailing list. All members of the group shall be entitled to subscribe to the mailing list, participate in conferences, seminars and other activities of the group, and to receive information relating to professional interests c. Voting Members are eligible to vote or to be nominated for the Committee. Individuals who are currently or have previously worked or studied in Australian libraries or academic institutions in areas relating to Asian Studies are entitled to be Voting Members.
IV.	Executive Committee <ol style="list-style-type: none"> a. The Executive Committee shall consist of a President, Secretary, Editor, Website Manager, Treasurer and other individuals as invited by the Executive Committee. b. Members shall be elected for a term of two years, and may be re-elected for further terms. The President shall not be eligible for immediate re-election to the same role. c. In electing a committee, members should give consideration to geographical location, speciality/research interests to ensure a broad and balanced representation d. Nominations to the Committee shall be invited via the ALRA mailing list eight weeks before the date fixed for the election. All members are eligible to nominate from existing voting members. In the event of insufficient nominations being received by the closing date, the retiring committee shall make nominations to compose a new Committee.

Effective 19 August 2015

Appendix B: Message from present President Rebecca Wong

Dear Colleagues,

The East Asian Library Resources Group of Australia (EALRGA) has now been renamed the Asian Library Resources of Australia (ALRA) as decided by the EALRGA Annual General Meeting of 19 August 2015.

The group, as reflected by the new name, has broadened its interest to cover Asian Studies at large. It will operate under the [new Constitution](#) and will continue to strive to promote awareness of Asian Library Resources and Librarianship in Australia, and enhance interaction among library professionals, scholars and anyone interested in Asian studies as the Group has been dedicated to in the past thirty-seven years.

ALRA is calling for nominations for the following office bearers in an election via email.

1. President
2. Secretary
3. Newsletter editor
4. Website manager
5. Treasurer

The term of office is two years from November 2015 to November 2017.

Individuals on the EALRGA mailing list who are currently or have previously worked or studied in Australian libraries or academic institutions in areas relating to Asian Studies are entitled to be Voting Members and are eligible to be nominated.

Nominations must reach via email to the EALRGA mailing list at ealrga@ealrga.org.au by 5th October 2015 Monday. The proposers will provide the following information:

1. Name of Proposer
2. Position of the office bearer
3. Name of the Nominee
4. Seconder
5. A statement of why the nominee is nominated for the position and an acceptance of nomination by the nominee.

Ballot for election will be sent to Rebecca Wong (rwongkindler@outlook.com) by Monday COB 26 October 2015.

Best regards,

Rebecca Wong
President

The Asian Library Resources of Australia (ALRA)
(Formerly The East Asian Library Resources Group of Australia (EALRGA))
<http://www.ealrga.org.au/>